DECEMBER 7th, 2017 |Minutes

## 12-07-17 | 10:30 – 3:00 | Southview Country Club, West St. Paul, MN. Location

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| Meeting called by | Jeff Fischer |
| Type of meeting | EOY Annual BOD |
| Facilitator | Jeff Fischer |
| Note taker | Bill Davis |
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**The Meeting was called to order by the Chapter President, Jeff Fischer on,** **December 7, 2017 at, 1:15 PM** | Present: JOHN ADAMS BILL DAVIS PAT GALAZENJEFF FISCHER KEN BOTTILATERRY MANSELLE KRISTOPHER BELLMONTDAVID PAUNA RAY GRATKETOM HEIER CONRAD BOMBARDIERMissing: STEVE CARLSON SCOTT SCHOEDERKRAIG KAISER DAVID HAIGHMARK PEICHEL CHERRI OLSONRICK SULLIVAN LARRY HILDEBRANDTJASON PLOUFF |

* MEETING MINUTES FROM OLD BOARD OF DIRECTORS DATED: 12-07-17 WERE APPROVED
* TREASURER’S REPORT WAS AGAIN APPROVED TO BEGIN THE NEW BOD MEETING
* SUCCESSION OF BOD PERSONNEL WERE INTRODUCED AND AS FOLLOWS:
* **PRESIDENT**: JEFF FISCHER (AFL)
* **V.P**.: TERRY MANSELLE (CHARTER)
* **TREASURER:** RAY GRATKE (COMCAST)
* **SECRETARY**: BILL DAVIS (CSG)
* **MEMBERSHIP CHAIR**: KRISTOPHER BELLMONT (MIDCO)
* **TRAINING CHAIR**: CONRAD BOMBARDIER
* **MATRIX:** DAVID PAUNA (MIDCO

## Agenda topic 2018 VENDOR DAY Presenter JEFF FISCHER

* PLACE TBD
* DATE: MARCH 7th, 2018
* AGENDA:
* REGISTRATION (CABLE GAMES): 9:00 AM CABLE GAMES: 10:00 – 2:00
* LUNCH DURING THE GAMES
* TECHNICAL SESSIONS: (TWO, 1 1/2 HOUR PRESENTATIONS) 2:30 – 5:30)
* EXHIBIT SETUP: 3:00 5:00
* EXHIBIT REGISTRTION: 5:00 EXHIBITS AND REFRESHMENTS: 6:00 – 9:00

## Agenda topic SPONSORSHIPS | Presenter DAVID PAUNA

(VENDOR DAY) GOLD SPONSOR: $600.00, SILVER SPONSOR: $400.00 BRONZE: $250.00

## **Agenda topic** CHAPTER BYLAWS | Presenter JOHN ADAMS

Discussion : BYLAWS WERE REVIEWED AND NO CHANGES WERE MADE. BYLAWS APPROVED

## **Agenda topic 2017** SELF EVALUATION REPORT CONDUCTED | Presenter DAVID PAUNA

* PLEASE REVIEW ATTACHMENT, “A”

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**Agenda topic: 2018 GOALS**

* 10% INCREASE IN MATRIX POINTS
* 10% INCREASE IN CHAPTER MEMBERSHIP
* V.P. MOVE INTO PRESIDENT POSITION IN, 2019’
* TREASURER & SECRETARY MENTOR PROGRAM TO BEGIN IN, 2019
* PROGRAM RE-ORGANIZATION TO ENHANCE PARTICIPATION AND MEET EXPECTATION OF THE NATIONAL OFFICE FOR CABLE GAME ATTENDEES
* BETTER ATTENDENCE FOR WEBINAR TECHNICAL SESSIONS

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**Agenda topic** **SEMINAR SESSIONS:**

* FEBRUARY (PLACE/DATE/TOPIC - TBD (BILL DAVIS WILL LOOK INTO A FIBER TESTING SESSION)
* MARCH 7th, 2018 – VENDOR DAY – PLACE AND SESIONS – TBD
* SUMMER SESSION – WEBINAR (TBD)
* SUMMER SESSION - WEBINAR (TBD)
* FALL SESSION SEMINAR – PLACE/DATE/TOPIC – TBD
* LOGGING ATTENDANCE CHAIRMAN – KRISTOPHER BELLMONT

**Agenda topic: CABLE GAMES, 2018**

IN, 2018, TWO WINNERS (2017 & 2018) WILL ATTEND EXPO AT CHAPTER EXPENSE. ONLY THE HIGHEST SCORE OF THE TWO WILL BE ELIGIBLE FOR PARTICIPATING FOR REGION 6 IN THE NATIONAL GAMES IN 2018. BEGINNING IN, 2019, ONLY ONE (THE LOCAL HIGH SCORE FOR CABLE GAMES) WILL GO TO EXPO.

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**Agenda topic REGIONAL 6 REPORT PRESENTER: TOM HEIER**

REGION 6 ANNUAL MEETING: ANTICIPATED FOR THE WEEK OF, MARCH 12th

 CLC: ST. LOUIS, MO. APRIL 11th & 12th

\* VOLUNTEERS (TBD – 2 WILL ATTEND) KEN BOTTILA, DAVE GALAZEN, CONRAD BOMBARDIER

\* SUMMARY OF NATIONAL SCTE ACTIVITIES

\* SUGGESTED WE CHANGE OUR CHAPTER LOGO TO ADJUST TO THE NEW NATIONAL **SCTE-ISBE LOGO**

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**NEW BUSINESS:**

\*THE BOD VOTED ON TO PARTICIPATE IN THE 2018 MCCA CHARITY GOLF EVENT TO THE TUNE OF, $800.00 AS THE CHARITABLE GIVING MATRIX FOR, 2018. THE CHARITY IS THE BOYS AND GIRLS CLUB OF MINNESOTA FOR EDUCATIONAL ADVANCEMENTS. THIS FALLS UNDER THE LEGITIMATE CHARITABLE GIVING CLAUSE FOR THE NATIONAL SCTE.

\*IT WAS AGREED THAT LETTERS GENERATED FROM THE OFFICE OF THE SECRETARY AND SIGNED BY THE EXECUTIVE COMMITTEE COMPRISING OF, THE PRESIDENT, THE V.P., THE TREASURER AND THE SECRETARY WILL BE SENT TO ALL MANAGING ADMINISTRATORS OF THE MAJOR MSOs IN THE STATE URGING PARTICIPATION INTO ALL OF SOME OF THE CHAPTER’S ACTIVITIES.

\*THE CHAPTER WILL REVIEW OUR PARTICIPATION OR ATTENDANCE INTO THE UPCOMING INTERNATIONAL WOMAN’S ENGINEERING CONVENTION HELD IN MINNEAPOLIS. PAT GALAZEN WILL LOOK INTO THE DETAILS

**OLD BUSINESS:**

DEVELOPING GREATER CERTIFICATION PROGRAMS USING MIDCO AND COMCAST AS EXAMPLES

BILL DAVIS WILL CONTACT SCTE NATIONAL TO OBTAIN THE CABLE JEOPARDY FOR THE MARCH 7th CABLE GAMES

RICK SULLIVAN WILL OBTAIN THE STATION MEDALS

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**SCHEDULE OF NEXT BOARD OF DIRECTORS MEETING:**

CONFERENCE CALL – TBD – WITHIN THE NEXT TEN DAYS AFTER A FACILITY IS LOCATED AND LOCKED IN FOR CABLE GAMES AND VENDOR DAY

**ADJOURNMENT:**

BILL DAVIS MOTIONED FOR ADJOURNMENT AT 3:00 PM, DECEMBER 7, 2018

JOHN ADAMS SECONDED THE MOTION’

ALL WAS IN FAVOR AFTER CALLING FOR ANY QUESTIONS OR FURTHER BUSINESS BY THE PRESIDENT, JEFF FISCHER.

THE MEETING WAS ADJOURNED

SINCERELY;

***Bill Davis***

William J. Davis

CHAPTER SECRETARY

CC: file, BOD members, SCTE National Office