**Minutes of North Country Chapter Board – 7/12/2017**

**9:00am – 10:30am**

Ramada Plaza, Minneapolis, MN

**Attendees: See attached list.**

**Absent: See attached list.**

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| **Item** | **Discussion/Action** |
| **1** | **Call to Order, Welcome and approve previous minutes. Note time quorum achieved**  -John Adams called the meeting to order at 9:00am once quorum was achieved. Previous minutes were motioned for approval by David P, 2nd by Terry M., board approved. |
| **2** | **Membership/Recruitment/Outreach**  -Kristopher Bellmont has no updates. |
| **3** | **Web Site or Social Media Update**  -Ray G. continues to update the chapter website and social media sites. Please send all photos and updates to Ray and he will upload them onto the respective sites. |
| **4** | **Committee Reports**  **-Training Committee Report provided by Conrad. Speakers are lined up for the vendor show. Pens were ordered as gifts for the speakers. 2 drink tickets will be handed out at the end of each training session for a total of 4 tickets per person. 50/50 raffle tickets will be sold as follows: 5 for $5, 12 for $10 or 25 for $20. Date for next year’s vendor show and cable games will be March 14th, 2018. We plan to separate the golf event and have that later in the fall by itself, exact date will be decided during the annual board meeting. The new format will be 2 training sessions in the AM, lunch, vendor show right after lunch until around 3pm, then close out with Cable Games. We will research venues, possibly stay with the same one depending on costs.**  **-Bill D. is working on the speaker for the training in October.**  **-Discussion on training hours for the year. We are currently at 14 without the vendor show training. We are planning a live training in October. We may also supplement with a webinar or 2 if needed. Midco will be hosting 1-2 SCTE Certification Days at various locations this year.** |
| **5** | **New Business**  -Dan Shea has retired and is no longer in the industry. He does not communicate with the chapter or come to any events. Steve Carlson motioned to remove him from the board, Terry M. 2nd, board approved.  -Conflict of Interest Form should be filled out by all members. National will let us know if we are still not in compliance.  -Charter employees may still have some compliance issues as they are waiting for their CAP agreement to go through with National.  -2 Expo passes will be given out to Kristopher Bellmont and Conrad B. as they were the only board members interested in going this year. The board agreed on giving them $1,000 each for expenses on top of the free passes.  -Purchase restrictions on our chapter purchasing card. There is currently a $300 daily purchase limit and we cannot purchase any gift cards. Terry motioned to up the daily limit and allow gift card purchases, David P. 2nd, board approved. Ray and Terry will work on this with Wells Fargo towards the end of the year. |
| **6** | **Next Board Meeting**  -Thursday, September 28th. This will be a conference call. John Adams will send out a reminder. |
| **7** | **Adjournment**  -Kristopher motioned to adjourn, Jeff F 2nd, adjourned at 10:30am |